

Rule No. 9

RENDERING AND PAYMENT OF BILLS

A. Rendering of Bills

Bills for service will be rendered to each customer on a monthly or bimonthly basis at the option of the utility, unless otherwise provided in the rate schedules.

1. Metered Service

- a. Meters will be read at regular intervals for the preparation of periodic bills and as required for the preparation of opening bills, closing bills and special bills.
- b. The opening bill for metered service shall be pro-rated as provided in paragraph 3a, below.
- c. It may not always be practicable to read meters at intervals which will result in billing periods of equal numbers of days.
 - (1) Should a monthly billing period contain less than 27 days or more than 33 days a pro rata correction in the amount of the bill will be made.
 - (2) The charge for metered service for a bimonthly period will be computed by doubling the monthly minimum or readiness to serve charge and the number of cubic feet to which each block rate is applicable on a monthly basis.
 - (3) For billing periods other than monthly or bimonthly adjustments will be made proportionate to that for a monthly billing period.
- d. Bills for metered service will show at least the reading of the meter at the end of the period for which the bill is rendered, the meter constant, if any, the number and kinds of units, and date of the current meter reading.

(TO BE INSERTED BY UTILITY)

VICE LETTER NO.

582 *ldps*

ISSUED BY

D. P. STEPHENSON

NAME

(TO BE INSERTED BY C.P.U.C.)

DATE FILED

MAY 13 2003

EFFECTIVE

JUN 13 2003

DECISION NO.

03-02-044

DIRECTOR - RATES & REVENUES

TITLE

RESOLUTION NO.

Rule No. 9

RENDERING AND PAYMENT OF BILLS

(Continued)

A. Rendering of Bills (continued)

2. Flat Rate Service

- a. Bills for flat rate service are payable in advance.
- b. The opening bill for flat rate service shall be prorated as provided for in paragraph 3a, below.
- c. For billing periods other than monthly, the charge for flat rate service will be computed by multiplying the monthly charge by the number of months in the billing period.

3. Proration of Bills

- a. The charges applicable to opening periods, closing bills and bills rendered for periods corresponding to less than 27 days or more than 33 days for monthly billing periods will be computed as follows:

(1) Metered Service

The amount of the minimum charge (and the quantity allowed therefor) or the readiness to serve charge will be prorated on the basis of the ratio of the number of days in the period to the number of days in an average billing period.

(2) Flat Rate Service

The billing period charge will be prorated on the basis of the ratio of the number of days in the period to the number of days in an average billing period.

(TO BE INSERTED BY UTILITY)

SERVICE LETTER NO.

582

ISSUED BY

D. P. STEPHENSON

NAME

(TO BE INSERTED BY C.P.U.C.)

DATE FILED

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RENDERING AND PAYMENT OF BILLS
(Continued)

B. Payment of Bills

Bills for service are due and payable upon presentation and payment may be made at any commercial office of the utility or to any representative of the utility authorized to make collections. Collection of closing bills may be made at the time of presentation.

1. Bad Checks

Utility may charge \$10.00 for any bad check or electronic funds transfer not honored.

(TO BE INSERTED BY UTILITY)

VICE LETTER NO.

582 *ldps*

ISSUED BY

D. P. STEPHENSON

NAME

(TO BE INSERTED BY C.P.U.C.)

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