

Rule No. 11
DISCONTINUANCE AND RESTORATION OF SERVICE

Sheet 1

A. Customer's Request for Discontinuance of Service

1. A Customer may have service discontinued by giving not less than two days' advance notice thereof to the Utility. Charges for service may be required to be paid until the requested date of discontinuance or such later date as will provide not less than the required two days' advance notice.
2. When such notice is not given, the Customer may be required to pay for service until two days after the Utility has knowledge that the Customer has vacated the Premises or otherwise has discontinued water service.

B. Discontinuance of Service by Utility

1. For Nonpayment of Bills

a. Past-Due Bills.

When bills are rendered monthly or bi-monthly, they will be considered past due if not paid within 19 days from the date of mailing.

(1) Residential Service

For the purposes of this rule, Residential Service means water service to a Residential Connection that includes single-family residences, multifamily residences, mobile homes including, but not limited to mobile homes in mobile home parks, or farmworker housing.

When bills are rendered monthly or bimonthly, they will be considered past due if not paid within 19 days from the date of mailing. The Utility shall allow every residential Customer a total of 79 days from the date of mailing its bill for services, postage prepaid, to make payment of the bill prior to discontinuance of service.

Notice. The Utility shall not discontinue Residential Service for nonpayment of a delinquent account unless the Utility first gives notice of the delinquency and impending discontinuance, in conformance with Rule No. 8.A.3, which establishes notice periods ranging from 7 to 15 days, depending on the occupancy type. The Utility will provide notices timely to ensure that the applicable notice period is included in the total 79-day period referenced above.

(2) All Other Non-Residential Services

Notice. The Utility shall not discontinue nonresidential service for nonpayment of a delinquent account unless the Utility first gives notice of the delinquency and impending discontinuance in conformance with Rule No. 8.A.4.

(3) Waiving of Late Payment Fee

For a customer taking Residential Service who demonstrates household income below 200 percent of the federal poverty level (or is otherwise deemed by the Water Shutoff Protection Act as having a household income of below 200 percent of the federal poverty level), the Late Payment Fee on past-due bills as authorized in Schedule No. CA-FEES and Schedule H-LC shall be waived once every 12 months in a fiscal year beginning and ending on February 1.

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b. When a bill for water service has become past due and a discontinuance of service notice for nonpayment has been issued, service may be discontinued if bill is not paid in full (or alternative payment arrangements acceptable to the Utility have not been made) within the time required by such notice. The Customer's service, however, will not be discontinued for nonpayment until the amount of any deposit made to establish credit for that service has been fully absorbed.

(L) (L)

c. Petition for Utility Review

(1) Any Customer, (or adult Occupant of a Residential Service Address) may petition the Utility for review of a bill for water service in accordance with Rule Nos. 5 and 10.

(2) Such Customer shall not have water service discontinued for nonpayment during the pendency of an investigation by the Utility of a complaint or request and shall be given an opportunity for review of the complaint, investigation, or request by a review manager of the Utility.

(3) The review shall include consideration of whether a Customer shall be permitted to make installment payments on any unpaid balance of the delinquent account over a reasonable period of time, not to exceed 12 months.

Such service shall not be discontinued for nonpayment for any Customer complying with an installment payment agreement entered into with the Utility, provided the Customer also keeps current his or her account for water service as charges accrue in each subsequent billing period.

If a Customer fails to comply with an installment payment agreement, the Utility will give a discontinuance of service notice no less than 5 business days before discontinuing such service, but such notice shall not entitle the Customer to further investigation.

d. Appeal to the Commission

Any Customer (or adult Occupant of a Residential Service Address) whose complaint or request for an investigation pursuant to subdivision (c) has resulted in a determination by the Utility adverse to such Customer or adult Occupant, may appeal the determination to the Commission in accordance with Rule Nos 5 and 10 (including depositing the disputed amount with the Commission).

e. Residential Health and Safety Exception

(1) Service to a residential water Customer will not be discontinued for nonpayment when such Customer establishes to the satisfaction of the Utility that all three of the following conditions are met:

(i.) The residential Customer submits certification from a primary care provider*, as defined by the Water Shutoff Protection Act, that discontinuation of residential water service will be life threatening to or pose a serious threat to the health and safety of a resident of the Premises where Residential Service is provided.

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- B.1.e. (continued) *Proof must be by certification from any internist, general practitioner, obstetrician-gynecologist, pediatrician, family physician and surgeon, nonphysician medical practitioner, or primary care clinic, rural health clinic, community clinic or hospital outpatient clinic. A "nonphysician medical practitioner" means a physician assistant or certified nurse-midwife performing services under physician and surgeon supervision or a nurse practitioner performing services in collaboration with a physician and surgeon. (See Section 14088(b)(1)(A) and (c) of the California Welfare and Institutions Code. (N) (L)
- (ii) The residential Customer demonstrates that she or he is financially unable to pay for Residential Service within the urban and community water system's normal billing cycle. The Customer shall be deemed financially unable to pay for Residential Service within the system's normal billing cycle if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level; and (C) (C) (N) (N)
- (iii.) The residential Customer is willing to enter into an amortization agreement, alternative payment schedule, or a plan for deferred or reduced payment consistent with the utility's written policy on discontinuance of service due to nonpayment of bills* (C) (C) (C) (N) (N) (N) (D) (N)
- *The written policy is available at: <https://amwater.com/caaw/customer-service-billing/billing-payment-info> (N) (N) (D) (N)
- (2) If all three of the above conditions are met, the Utility shall offer the Customer one or more of the following options: (N)
 - a. Amortization of the unpaid balance
 - b. Participation in an alternative payment schedule
 - c. A partial or full reduction of the unpaid balance financed without additional charges to other ratepayers
 - d. Temporary deferral of payment
- (3) The Utility may choose which of the payment options the Customer undertakes and may set the parameters of that payment option. The repayment option offered should result in repayment of any remaining outstanding balance within 12 months. (N)
- (4) Notwithstanding the above, Residential Service may be discontinued to any customer meeting the conditions above who: (C)
 - i. Does not agree to or comply with an amortization agreement, an alternative payment schedule, or a plan for deferred or reduced payment after incurring delinquent charges for 60 days or more, OR
 - ii. The Customer does not pay for his or her current Residential Service charges for 60 days or more after agreeing to an amortization agreement, an alternative payment schedule or a plan for deferred or reduced payment for delinquent charges. (C) (L)

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| | | | Resolution | <u></u> |

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- f. Other Disconnection Terms (L)
 A Customer's Residential Service may be discontinued for nonpayment of a bill for Residential Service previously rendered her or him at any location served by the Utility. (N)
 (T)
 The discontinuance of service notice as set forth in subdivision (b) of Tariff Rule No. 11 will be given in both cases stated above before discontinuance of service takes place. (N)
 Residential Services will not, however, be discontinued for nonpayment of bills for separate nonresidential service. (N)
- g. Timing of Disconnection (N)
 Service will not be discontinued by reason of delinquency in payment for service on any Saturday, Sunday, legal holiday, or at any time during which the business offices of the utility are not open to the public. The Utility will avoid disconnection of service on Fridays and a day prior to a holiday. The Utility will inform Customers of the option to reconnect during regular business hours to avoid the more costly fees associated with after-hours service. (N)
 (N)
 (N)
- h. Residential Landlord-Tenant Properties (N)
 Where the owner, manager, or operator of the dwelling, structure, or park is listed by the Utility as the Customer of Record, and water service is provided to residential Occupants in a detached single-family dwelling, a multi-unit residential structure, mobile home park, or permanent residential structure in a labor camp, the utility will make every good faith effort to inform the residential occupants, by written notice in conformance with Rule No. 8.A.3.b (C)
 (D)
 (1) Where said Occupants are individually metered: (T)
 The Utility is not required to make service available to these Occupants unless each Occupant agrees to the terms and conditions of service and meets the requirement of the law and the Utility's rules and tariffs. (T)
 (T)
 However, if one or more Occupants are willing and able to assume responsibility for subsequent charges by these Occupants to the account to the satisfaction of the Utility, or if there is a practical physical means, legally available to the Utility of selectively providing services to these Occupants who have met the requirements of the Utility's rules and tariffs, the Utility will make service available to these Occupants. (T)
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For these selected Occupants establishment of credit may be as prescribed in Rule No. 6, except that where prior service for a period of time is a condition for establishing credit with the Utility, proof that is acceptable to the Utility of residence and prompt payment of rent or other credit obligation during that period of time is a satisfactory equivalent.

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(N)

(2) Where said Occupants are master metered:

The Utility is not required to make service available to these Occupants unless each Occupant agrees to the terms and conditions of service and meets the requirements of the law and the Utility's rules and tariffs and the following:

The same Rule No. 11, item B.1.h. (1) above, which applies to individually metered Occupants also applies to master metered Occupants, except a representative may act on the behalf of a master metered Occupant, and the Utility will not discontinue service in any of the following situations:

- (a) During the pendency of an investigation by the Utility of a master metered Customer dispute or complaint.
(b) When the master metered Customer has been granted an extension of the period for repayment of a bill.
(c) For an indebtedness owed by the master metered Customer to any other person or corporation or when the obligation represented by the delinquent account or other indebtedness was incurred with a person or corporation other than the Utility demanding payment therefore.
(d) When a delinquent account relates to another property owned, managed, or operated by the master-metered Customer.
(e) When a public health or building officer certifies that termination would result in a significant threat to the health or safety of the residential Occupants or the public.

i. Residential Customer's Remedies Upon Receipt of Discontinuance Notice for Nonpayment

(1) If upon receipt of a discontinuance notice, a residential Customer is unable to pay, he or she must contact the Utility before discontinuance of service to make payment arrangements to avoid discontinuance of service. Information pertaining to alternative payment options and other options for averting discontinuation of Residential Service for nonpayment will be provided on the discontinuance notice as described in Rule No.5, or can be obtained by calling 1-888-237-1333.

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Sheet 8

1. Reconnection Charge (continued)

Low-income Customers enrolled in the Program for Alternative Rates ("PAR") in the Monterey County District will not be charged a reconnection fee. Customers who face the fee and reside in the area the PAR program is offered will be notified of the PAR program at the time the request for reconnection is made

2. To Be Made During Regular Working Hours

The Utility will endeavor to make reconnections during regular working hours on the day of the request, if conditions permit, otherwise reconnections will be made on the regular working day following the day the request is made.

3. To Be Made at Outside of Regular Working Hours

When a Customer has requested that the reconnection be made outside of regular working hours, the Utility will reasonably endeavor to so make the reconnection if practicable under the circumstances.

4. Wrongful Discontinuance

A service wrongfully discontinued by the Utility, must be restored without charge for the restoration to the Customer within 24 hours.

5. Limits on Certain Reconnection Charges

For a residential Customer who demonstrates household income below 200 percent of the federal poverty line (or is otherwise deemed by the Water Shutoff Protection Act as having a household income of below 200 percent of the federal poverty line), charges shall be limited as follows:

- i. For reconnections during regular working hours, the lesser of the actual cost (as stated in Rule No. 11.C.1) or \$50.00; and
ii. For reconnections outside of regular working hours, the lesser of the actual cost (as stated in Rule No. 11.C.1) or \$150. The cap on these reconnection fees (\$50 and \$150, respectively) shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021.

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