



Dear Fire Chief,

In an effort to reduce our carbon footprint, we are transitioning some payments to electronic checks. We would like to set you up in our payment system for direct deposits. To do so, we will need the following information sent to us on your organization's letterhead.

Please copy the template below and paste it onto your letterhead. Once completed, the documentation can be sent to Marisa Markowski at marisa.markowski@amwater.com.

Primary phone number: _____

Primary e-mail address: _____

ABA or Bank routing # (9 digits) _____

Account # _____

Account Name _____

Bank Name & Address _____

Signature: _____

Sincerely,

Illinois American Water