



As-Built Requirements |

Project Name: _____

District: _____

In-Service Date: _____

Please check all boxes below that have been completed and have all unchecked boxes corrected.

Valve Cards

- Are valve cards (using VAAW template) for each new valve installed included?
- Does the valve have the correct ID?
- Is the existing infrastructure included in the sketch?
- Does the card include two measurements from permanent existing structures to the valve?

Are the following main attributes present:

- Date in Service
- Open Direction
- Number of Turns
- Nut Type
- Access Type
- Current and Normal Position
- Make and Size
- Valve Type, Application and Category

Service Cards

- Are service cards (using VAAW template) for each new service installed included?
- Is the existing infrastructure included in the sketch?
- Is the service tap, meter and/or curbstop included in the sketch?
- Located dimensionally the tapped water main from nearest face of curb or EOP?
- Located dimensionally the curb/meter box from nearest curb or EOP?
- Is the address included?
- Is the length of service included?
- Are all assets (blow-offs, electric, gas, etc.) within 6 feet of the service tap identified in the sketch?
- Does the card include two measurements from permanent existing structures to the meter pit and/or curbstop?

Are the following main attributes present:

- Type: Domestic, Hydrant Lateral, Fire, Irrigation, Auxiliary or Combined
- Material and Diameter
- Depth at curb
- Meter Size

As-Built Plan Set

- Was the as-built created using the VAAW as-built sketch template?
- Are individual sketches for each street block included?
- Are all features attributed with their correct ID?
- Is the bill of materials included?
- Are abandoned pipes with material and size included?
- Are buried valves included in the sketch?
- Are all new valves, hydrants, mains, service lines, fittings, meters, corporation stops included in the sketch?
- Is the in-service date included?
- Is the trench information included?

Are the following main attributes present:

- Material and Diameter
- Joint Type
- Length between fitting(s), valve(s), start/end of encasement(s)/restraint(s), material change(s), and/or any other notable feature(s)

Hydrant Cards

- Did you fill a hydrant card (using VAAW template) for each new hydrant installed?
- Does the hydrant have the correct ID?
- Is the existing infrastructure included in the sketch?
- Does the card include two measurements from permanent existing structures to the hydrant?

Are the following main attributes present:

- Date in Service
- Hydrant Type
- Hydrant Barrel Diameter]
- Hydrant Valve ID
- Manufacturer
- Water Main and Lateral Size and Material
- Lateral Type